



**Village of Menomonee Falls  
Police Department**

W156 N8480 Pilgrim Road  
Menomonee Falls WI 53051-3140

Non Emergency Telephone: 262.532.8700 FAX 262.532.8769  
Website: [www.fallspolice.org](http://www.fallspolice.org)

February 13, 2019

Dave Maass  
MuckRock News  
DEPT MR 66076  
411a Highland Avenue  
Somerville, MA 02144-2516

**VIA REGULAR MAIL AND  
EMAIL**  
**(66076-59929309@requests.muckrock.com)**

Re: Your Two Open Records Requests

To Whom It May Concern,

I am writing in response to an email from [66076-59929309@requests.muckrock.com](mailto:66076-59929309@requests.muckrock.com) to the Village's Police Feedback email address that was received on February 4, 2018. The email refers to a letter from me dated January 10, 2018 regarding two separate open records requests submitted to the Menomonee Falls Police Department ("MFPD") through a collaborative news site known as Muck Rock from a user identified as Dave Maass.


The February 4 email states that my previously estimated location costs of \$217.41 is "extremely high" and that "[b]ased on the nature of the software your agency has purchased, exporting this information should take no longer than 15 minutes." It is unclear whether this email came from a MuckRock staff member or the user identified as Dave Maass. The email does not include phone number or a personal email address for me to respond.

The estimated location costs are based on the estimate that it would take approximately three hours for a member of my staff to locate and compile all records responsive to the more than 20 individual requests contained within the two separate records requests set forth in my previous letter. As I previously stated, this includes "the total cost of personnel, including wages, fringe benefits, and all other benefits and overhead related to time spent searching or copying records."

I would be more than happy to discuss the scope of your request to determine how my Department can most efficiently locate and identify the records you are seeking. If you would like to do so, please contact me by phone or email. I can be reached by calling (262) 532-4200 and asking the receptionist to direct your call.

Very truly yours,

VILLAGE OF MENOMONEE FALLS

  
Anna M. Ruzinski  
Director of Protective Services



The Menomonee Falls Police Department is accredited by the Wisconsin Law Enforcement Accreditation Group

